



## EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

### Board Meeting Agenda

October 3, 2018

8:30-11:30 am

**Board Members:** **Victor Mraz, Vice-Chair and Interim Board Chair**, *Financial Representative, Blue Chip Financial of SWFL*; **Doug Szabo, Board Treasurer**, *Attorney, Henderson, Franklin, Starnes & Holt, P.A.*; **Selina Jefferson, Board Secretary**, *Mount Hermon Ministries/Dew of Hermon Early Learning Center*; **Scott Bass**, *Superintendent, Glades County School District*; **Damaris Boone, Chair-Program Committee**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Marshall Bower**, *President/CEO, The Foundation for Lee County Public Schools*; **Danna Breeden**, *Maternal and Child Nurse Consultant, Designee-Florida Department of Health Collier County*; **Rita Dellatore**, *Owner/Director, Kid City Early Learning Academy, LLC*; **Yara Duschene**, *Program Director, RCMA*; **Jason Himschoot, Chair-Human Resources Committee**, *Attorney, Goede, Adamczyk, Deboest and Cross, PLLC*; **Demetra Jordan**, *Department of Children and Families, Child Care Licensing*; **Michele King**, *Golisano Children's Hospital of SWFL*; **Roger Mercado**, *Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners*; **Joe Paterno**, *Executive Director, Southwest Florida Workforce Development Board*; **Elizabeth Pineda**, *Infant Toddler Development Specialist, Early Steps, SWFL Health Planning Council*; **Kimberly Ross**, *Owner, Ross Dynasty Cares*; **Dr. Denis Wright, Chair-Nomination and Bylaws Committee**, *Charlotte Campus President and VP of Economic and Community Development,, Florida Southwestern State College*

(\*) *Materials included in Board Packet.*

(\*\*) *Materials available on Sharepoint for Board Members.*

Document Number	Agenda Items	Facilitator/Presenter
	<b>Welcome and Introductions</b>	Victor Mraz, <i>Financial Representative, Blue Chip Financial of SWFL</i>
	<b>Public Comments</b>	Victor Mraz
	<b>1. Executive Committee Report</b> <b>A. Strategic Planning FY 2019: Overview</b>	Victor Mraz
	<b>2. Consent Agenda (Vote required)*</b> <b>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</b>	Victor Mraz

1	<b>A. Approval of Board Meeting Minutes of June 20, 2018** <u>pgs.</u></b>	
	<b>Committee Reports</b>	
2 3 4 5	<b>3. Financial Committee*</b> <b>A. SR Utilization and Waitlist** <u>pg.</u></b> <b>B. Review of Utilization Reports and Statements of Revenues and Expenditures ** <u>pgs.</u></b> <b>C. Revised 2018-2019 Budget <u>pgs.</u></b> <b>D. Proposed Rate Increases for SR Providers pg</b> <b>E. Discuss ELC Internal Controls and Accounting Policies</b>	Doug Szabo, Esq., <i>Henderson, Franklin, Starnes &amp; Holt, P.A.</i>
	<b>4. Program Committee</b> <b>A. Update</b>	Damaris Boone, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i>
6 7 8 9	<b>5. Human Resources Committee*</b> <b>A. Motion to update the Retirement Plan** <u>pg.</u></b> <b>B. Motion to update the HIPAA Policy** <u>pg.</u></b> <b>C. Motion to approve the Code of Conduct** <u>pg.</u></b> <b>D. Motion to approve the Employment Diversity Policy** <u>pg.</u></b>	Jason Himschoot, <i>Attorney, Goede, Adamczyk, Deboest and Cross, PLLC</i>
10	<b>6. Nominations &amp; Bylaws Committee*</b> <b>A. Private Business Nominee: Jeff Alluri** <u>pgs.</u></b>	Dr. Denis Wright, <i>Charlotte Campus President and VP of Economic &amp; Community Development, Florida Southwestern State College</i>
11	<b>7. Report of the CEO*</b> <b>A. Executive Director's Report** <u>pgs.</u></b>	Susan Block, <i>CEO, ELC of SWFL</i>
	<b>8. Discussion: Strategic Plan FY 2019</b>	
	<b>9. Adjournment</b>	Victor Mraz
	<b>Next Board Meeting:</b>	<b>December 5, 2018</b>

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.